

**Government of the People's Republic of Bangladesh**  
**Statistics and Informatics Division**  
**Bangladesh Bureau of Statistics**  
**Development of the Bangladesh Poverty Database project**  
**E-27/A, Agargaon, Dhaka-1207**

1	Ministry/Division	Statistics and Informatics Division
2	Agency	Bangladesh Bureau of Statistics
3	Procuring Entity	Project Director, Development of the Bangladesh Poverty Database project
4	Procuring Entity Code	5013
5	Procuring Entity District	Dhaka
6	Expression of Interest for selection of	Consulting Firm (National) for training on BPD data collection (SF-2)
7	EOI Reference No.	52.031.011.012.00.091.2014-921
8	Date	22-02-2015
9	Procuring Method	QCBS (Quality and Cost Based Selection)
10	Budget and Source of Fund	IDA Credit Cr. 5281bd
11	Development partner	IDA
12	Project/Program Code	5-1631-5013
13	Project Name	Development of the Bangladesh Poverty Database (BPD) Project
14	EOI Closing date and time	15-03-2015 up to 11:30 AM
15	Brief Description of the assignment	<p><b>Develop Training Materials:</b></p> <ul style="list-style-type: none"> <li>• Receive orientation on the Development of the Bangladesh Poverty Database project from the Bangladesh Bureau of Statistics (BBS). This includes understanding the questionnaire, Intelligent Character Recognition (ICR) method for data collection, Software, implementation and logistics plan and requirement of the project.</li> <li>• Design the overall training strategy keeping in mind the requirement of the Intelligent Character Recognition (ICR) method of data collection.</li> <li>• Submit the draft strategy and implementation plan to BBS and finalize it according to the feedback of BBS.</li> <li>• Design the training material for the project. This will include but not limited to: <ol style="list-style-type: none"> <li>1. Training Manual (including instructions on how to use ICR format, interviewing techniques, detailed explanation of each question, basic definition of the key terms in the questionnaire etc)</li> <li>2. Tools to facilitate training including Training manual, Video, Power point presentation etc. These should also maintain the same standard outlined above.</li> <li>3. 'Training Evaluation Test' based on the survey questionnaire and Training Manual.</li> </ol> </li> <li>• Submit draft version of the training materials to BBS and finalize the materials based on the feedback of BBS.</li> <li>• Print and produce the training materials as per the quantity and standard agreed at the strategy finalization stage.</li> </ul> <p><b>Conduct Training Sessions:</b></p> <ul style="list-style-type: none"> <li>• Develop a pool of 150 (one hundred fifty) Master Trainers who will receive training from the National level trainers appointed by BBS and later provide training to the local level trainers. The master trainers will have to be involved for the entire duration of project.</li> <li>• Conduct training session for the local level trainers on the BPD questionnaire. The training firm will have to arrange venue, food and other facilities, and conduct training for approximately 7000( seven thousand) local level trainers(approximately 30 (thirty) participants in each batch. Each training session will require approximately 3 (three) days. The detailed timing of the training sessions will have to be finalized with BBS.</li> <li>• Monitor and supervise local level training of enumerators and</li> </ul>




